

**PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF CORALVILLE,  
JOHNSON COUNTY, IOWA SUBJECT TO THE APPROVAL BY THE CORALVILLE  
CITY COUNCIL AT A SUBSEQUENT MEETING**

An **Electronic Meeting** (pursuant to Iowa Code Section 21.8) of the City Council of the City of Coralville, Johnson County, IA was held Tuesday, November 10, 2020 at 6:30 PM because a meeting in person is impossible or impractical due to concerns for the health and safety of Council Members, Staff and the Public presented by COVID-19. Until further notice all our Council Meetings will be held electronically only. Recorded webcasts of this meeting are on Mediacom 118-8 and on-demand at [www.coralville.org/coralvision](http://www.coralville.org/coralvision).

The following Council Members were present: Foster, Gross, Huynh, Dodds, Goodrich.

The following Staff were present at City Hall: City Attorney Don Diehl; City Attorney Kevin Olson; City Administrator Kelly Hayworth; Asst. City Administrator Ellen Habel; Finance Director Tony Roetlin; Community Development Director Dave Johnson; Communications Specialist Jon Hines and City Clerk Thorsten J. Johnson.

The following Staff was present electronically via Zoom: City Engineer Dan Holderness; Director of Parks & Recreation Sherri Proud; Streets & Solid Waste Superintendent Eric Fisher; Police Chief Shane Kron.

Motion by Foster, seconded by Gross to approve the agenda with the removal of item 22b. Motion carried.

Votes are 5 Ayes for Motions, Resolutions and Ordinances unless otherwise noted.

Mayor John A. Lundell proclaimed November 18, 2020 as "National Injury Prevention Day" and Manager Pamela Hoogerwerf from the Injury Prevention & Community Outreach Program at UI Stead Family Children's Hospital accepted the proclamation and thanked the Mayor and Council. Lundell noted he worked 22 years in the Injury Prevention field and many of those years were with Hoogerwerf. Hoogerwerf thought it is appropriate the Mayor read the proclamation after so many years in the field and she noted her emphasis is injury prevention of children. Hoogerwerf explained that 40 Children's Hospitals across the Country have come together for this inaugural National Injury Prevention Day to shed light on the importance of preventing injuries with safer behavior. Hoogerwerf hopes to have several area events on National Injury Prevention Day. Lundell added they are trying to light landmarks green around the country and Coralville will light its newest roundabout in the Iowa River Landing on E. 9<sup>th</sup> Street green the evening of September 18<sup>th</sup>.

Lundell proclaimed November 16-20, 2020 as "National Hunger and Homelessness Awareness Week" and Crissy Caganelli accepted the proclamation as Executive Director of the Shelter House and Chair of the Johnson County Local Homeless Coordinating Board and thanked the Mayor and Council. The Local Homeless Coordinating Board is a coalition of law enforcement, the Housing Authority, Johnson County and about 20 local nonprofits including Iowa Legal Aid, Shelter House, DVIP and HACAP dedicated to preventing and ending homelessness and improving the lives of person experiencing homelessness through education, advocacy, and the strategic use of resources. In recent years they have worked on the temporary winter shelter, Cross Park Place and Rentwise, which is a tenant education series to prepare households for a successful renting experience. During the pandemic they are coordinating the resources of a dozen organizations prioritizing households most in need of assistance to ensure all people have fair equal access and are quickly identified, assessed, referred and connected to housing assistance based on their strengths and needs. They are expanding into homelessness prevention as prevention and eviction prevention resources increase throughout Johnson County. Caganelli reported on the Council's letter, protesting changes to HUD's equal housing protections to limited emergency shelter access for LGBTQ populations that HUD received with 66,000 other letters they must respond to. Caganelli thanked the Council for their support and leadership in preventing homelessness and moving the homeless into the safety and stability of their own homes. Lundell thanked Caganelli for all her work which has really made a difference.

There were no citizen comments.

Rex Brandstatter of the Veteran's Memorial in Coralville Committee reported the memorial is under construction near the entrance of Oakhill Cemetery. To date they have raised \$73,000.00 in kind work on site, \$74,000.00 for contract work, and they are in the process of raising an additional \$207,000.00 for the remaining parts of the project. The total raised so far is \$107,205.00 and the current fund balance is \$88,706.00. The campaign brick sale has raised \$10,000.00. Tomorrow, November 11<sup>th</sup> at 1:15 PM the Veteran's committee and the honor guard of American Legion Walter Johnson Post 721 will be at the Veteran's Memorial to mark the next phase of construction by laying the first brick from American Legion Post 721 in Coralville. Bricks can be purchased in remembrance of a veteran and you can contact a member of the committee through Coralville City Hall. The Brick Chair is Diana Lundell. The bricks sell for \$250.00, \$350.00, and \$450.00 and corporate bricks cost \$1,000.00 to \$5,000.00. Brandstatter thanked Parks & Recreation Director Sherri Proud for working with the contractors and Brandstatter noted how contractors and their workers wanted to work and be part of the memorial. Brandstatter thanked the City for providing the location and helping with the project. Brandstatter thanked Maxon Masonry and Country Landscapes for their work on the project and providing a donation of in-kind services worth \$35,000.00. They plan to have the flagpole, bricks and landscaping done by Memorial Day 2021.

Executive Director Jeff Capps of the Iowa Children's Museum thanked the Mayor and Council for having him tonight as he missed having the PLAYvolution this September. Capps reported the Iowa Children's Museum (ICM) has been open since Mid-July at a limited capacity after 4 months of being closed due to COVID-19. Capps noted they continue to operate the Welcome Center and he thanked Asst. City Administrator Ellen Habel for her support. Capps reported the ICM has been reaching out to the community by selling over 100 Play Packs for families not ready to come back to the museum. Capps thanked City Administrator Kelly Hayworth and Proud for helping with drop off programs and NESTS and they continue to look for safe programming going forward this winter. Capps reported the Move It, Dig It, Do It drive through event was October 4<sup>th</sup> and he thanked Hayworth, Proud, Streets & Solid Waste Superintendent Eric Fisher, Police Chief Shane Kron and others for supporting the event. They had 22 vehicles and pieces of equipment displays and served 550 cars in 5 hours. They generated over \$12,500.00 in cash support and \$10,000.00 in in-kind support. They had an onsite fund raiser and people donated over \$1,300.00. Capps announced a 100-day fund effort to raise \$100,000.00 with a campaign called "Push Play" taking place Tuesday, December 1<sup>st</sup> through March 1<sup>st</sup>. Capps noted they intend to be here after the pandemic but with their memberships on the decline they need people to invest now so they are here when people can come back. Capps thanked the Council and Community for believing in what the ICM does and provides to the community. Lundell asked about the I See Ems. Capps explained they are sturdy plywood displays with plexiglass windows that will be painted in Primary Colors to begin with and are based on the "I Spy" book concept where you look for objects hidden in a pile of other objects. Each display has several artifacts and there will a handout with a list of objects to find. They plan to have some type of on-line scavenger hunt and maybe some other challenges as well. This is funded by the Community Foundation of Johnson County and a Public Art Matching Grant from the City of Iowa City. They hope to have them out in the community by Thanksgiving.

### **UNBIASED POLICING ORDINANCE**

After the ordinance was read, Hayworth reported the City has been working with the NAACP on this ordinance which is modelled on two similar ordinances adopted by University Heights and Des Moines with the help of the NAACP. Hayworth noted City Administrator Kevin Olson and Police Chief Shane Kron have been the primary staff working with President Betty Andrews of the Iowa-Nebraska NAACP State Area Conference of Branches and President Kevin Sanders of the Iowa City NAACP Adult Branch and their attorney on this ordinance. Sanders noted Kron has been consistent in working on this ordinance and they have reviewed various ordinances, discussed the importance of a citizen's review board, and Kron was honest about his needs. Sanders also met with Councilperson Meghann Foster who has been great to work with. Sanders noted this ordinance is a step in the right direction but there is a lot more work to be done and that by collaborating with the NAACP they can continue moving forward to address the needs of the community. Andrews thanked everyone for the opportunity to work with them on the

Unbiased Policing Ordinance. Andrews explained this process began several years ago at the state level by introducing legislation and afterwards working with municipalities starting with University Heights, then Des Moines and now Coralville with their ordinances. Andrews added, now the State has made a recommendation for Unbiased Policing Laws through the Governor's Focus Group on Criminal Justice Reform, so Coralville's ordinance is in alignment with what is going on. Andrews noted Coralville made the process easy by talking through the issues, so everyone understood each other and they are happy to be working with the City collecting data so it is clear and understood that racial profiling and other biased policing will not be tolerated. Andrews added the Governor's Focus Group on Criminal Justice Reform introduced their recommendations on racial profiling at the Iowa Summit on Justice and Disparities, which is where they started talking about legislation and ordinances on racial profiling in 2013 and they were happy to see this come full circle. Andrews and the NAACP is grateful for Coralville's support at the Iowa Summit on Justice and Disparities and Andrews thanked Coralville for continuing to partner in making all Iowans feel welcome and safe. Lundell noted changes can be made to the ordinance during the next two readings. Foster thanked Olson, Kron and staff for working on this ordinance. Foster wanted to know who will conduct the citizen's review board and Police Officers trainings and if the Officer's training be uniform in the topics they cover. Kron replied we don't know yet and he expects the citizen's review board to help with the process of researching, determining the provider and who, how and how much training will be done. Andrews agreed the citizens review board with staff will determine the training and usually there is a training RFP, which the NAACP will offer its expertise in the development and the direction of the training. Councilperson Jill Dodds asked who will make up the citizens review board and how they will be determined. Foster asked if there is a way to expand the number of members on the board to make sure as many different types of people are on the board as possible. Olson explained the board will start with 5 members and 3 will be Coralville residents, but the Council can determine how many there will be ultimately. The Mayor will recommend the appointments with Council approval and use an application process. The NAACP will have a member on the board and will help identify other persons interested in serving on the board. Gross thanked everyone for their work on the ordinance and reminded everyone the process will be ongoing. Gross asked about the board recommending policies to be listed on the website to the Chief of Police. Olson explained mundane policies don't need to be on the website and Kron will work with the board on what policies will be on the website. Other policies dealing with tactical operations will not be on the website for obvious reasons. Gross asked if the board is not allowed to investigate and adjudicate violations of the ordinance because of State Law. Olson responded Police Officers are covered by Chapter 400 of the State Code outlines a complaint-based process they must go through. Olson added the part on educating the public is very important to the NAACP. Andrews wants there to be a place to assess people and educate them on the Iowa civil rights process where the Iowa Civil Rights Commission is the investigatory board. Olson noted the board can assist individuals filing a report to the Civil Rights Commission. Gross asked how the ordinance defines a law enforcement position on the Board. Olson stated the intent is to have a person licensed by the Iowa Law Enforcement Academy sometime during their career and is on the police force, works for the police force or is retired from the police force. Gross asked for a license requirement be made clear in the ordinance. Councilperson Jill Dodds thanked whoever made the list of required data collection more extensive than she thought it would be. Councilperson Laurie Goodrich asked for clarification on the collection of the data being posted on the website. Hayworth explained the data will be included in an annual report they receive and it will be posted on the website because it will analyze the data and provide clarity to what the data means. Councilperson Hai Huynh asked how often the data will be updated. Hayworth replied annually. Huynh asked if the review board will review the data. Hayworth responded yes. Huynh wanted to know if a seat on the board could be added for the League of United Latin American Citizens (LULAC) a civil rights organization for Latino communities because the local chapter has expressed interest. Olson responded it is possible given there is a reserved seat for the NAACP but if they reserve board seats they may need to expand it to fill all the categories. Foster agreed on adding LULAC. Huynh asked if they should expand the board to seven now. Gross thought it is a good idea. Goodrich noted some boards have had issues getting enough applicants to fill their seats and Lundell agreed he doesn't want a board larger than seven. Olson stated since this board is not required by the State there is leeway but he cautioned against having too large of a board where getting a quorum to show up could be an issue on being able to act on items. Gross asked if there is anything about board terms and Olson responded no. Gross thought they should stagger the terms to make it easier to fill. Andrews noted the NAACP often works with LULAC and they are an excellent addition to the board. Foster stated there are Coralville

residents active in LULAC including the local chapter's Vice President. Andrews noted they left board terms vague so the board can recommend how to stagger and staff the board and the term limits. Gross asked about the lack of a body camera requirement. Kron noted body cameras are covered by a separate policy. Gross asked if Kron could explain the policy and Kron explained it is a lengthy policy and he can't cover all the facets during the meeting. After a brief discussion, Andrews offered to review Coralville's camera policy. Andrews explained the administrative complaint process goes through the department and the civil rights complaints are reported to and investigated by the Iowa Civil Rights Commission. Lundell asked for clarification of Section 5B. Olson explained people won't be disciplined for recording somebody and he offered to work on the wording to make it clearer. Andrews stated she is glad this was included and suggested the board might want to look into active bystander training. Foster noted there is a duty to intercede agreement among law enforcement agencies of Johnson County. Kron clarified the heads of the Johnson County's law enforcement agencies have agreed they expect any officer witnessing illegal activity from any other agency to report it. Huynh asked who the supervisor is making sure the ordinance in followed regarding unbiased policing in Section 5C. Olson explained it is the supervising Police Officer. Hunh asked if they should be a neutral party. Andrews explained the leadership in the departments is responsible for enforcing this and the board makes sure the policy is followed and can make changes to if needed by reporting those needs to the Council. Gross asked Kron to send Andrews the camera policy. Foster thanked Andrews and the NAACP for there help on this ordinance. Lundell thanked Andrews for helping with this first step. Kron thanked Andrews for providing Sanders to help the City because he is a friend and wise council. Kron appreciated Sanders' patience and guidance as they worked on the ordinance. Kron thinks everyone understands this is not the end but the beginning to a partnership and a commitment to keep working as they go forward. Lundell thanked the City Staff that helped with this process. Gross appreciated and thanked Kron for going to the NAACP and working on this and it speaks to the type of department Coralville has. Andrews thanked Kron for stepping up, Olson for his support and the City making this process easy. Andrews thanked Sanders for all his work and keeping her updated everyday on what is going on in and she is proud to have him on the team. After the ordinance passed its first reading, Lundell noted the second reading will include the changes mentioned tonight.

**ORDINANCE NO. 2020-1019** An ordinance amending the Code of Ordinances of the City of Coralville, as previously amended, incorporating a chapter regarding unbiased policing, was introduced by Foster, seconded by Huynh for 1<sup>st</sup> consideration. A roll call vote was taken. Motion carried.

#### **2500 HOLIDAY COURT**

**ORDINANCE NO. 2020-1017** An ordinance amending the Coralville Community Plan to reflect certain property generally known as 2500 Holiday Court, Coralville, Iowa to be designated High Density Residential Use in place of Commercial Use, was introduced by Gross, seconded by Dodds for 2<sup>nd</sup> consideration. A roll call vote was taken. Motion carried.

#### **EAGLE BEND AT CLEAR CREEK**

**ORDINANCE NO. 2020-1018** An ordinance amending the Coralville Zoning Ordinance, the same being Ordinance No. 664, as previously amended, rezoning certain property located within the corporate limits of the City of Coralville, Johnson County, Iowa and generally known as Eagle Bend at Clear Creek, from R-1, Single Family Residential District, to R-PUD 1, Residential Planned Unit Development One District, was introduced by Huynh, seconded by Goodrich for 2<sup>nd</sup> consideration. A roll call vote was taken. Motion carried.

#### **REDHAWK SUBDIVISION**

#### **RESOLUTION NO. 2020-185**

Resolution accepting municipal improvements constructed on Red Hawk Subdivision, Coralville Iowa, was introduced by Dodds, Seconded by Foster. A roll call vote was taken. Resolution declared adopted.

#### **URBAN CHICKEN ORDINANCE**

After Ordinance 2020-1012 was read, Goodrich asked about the training for people to get their permit. Olson explained the City will require some sort of certification or proof the applicant attended a class on raising chickens. The City will not provide the classes as there are plenty of opportunities to obtain the training. Goodrich asked when people can start applying. Olson explained it will take about a week to publish the ordinance and the City will have to finalize the application process before the first person can apply this winter or spring. It was noted the resolution sets the annual permit fee at \$25.00.

**ORDINANCE NO. 2020-1012** An ordinance adding Chapter 55A regarding Urban Chickens, was introduced by Goodrich, seconded by Huynh for 3<sup>rd</sup> and final consideration. A roll call vote was taken. Ordinance declared adopted after its publication as required by law.

#### **RESOLUTION NO. 2020-186**

Resolution setting annual permit fees for urban chickens in the City of Coralville, was introduced by Foster, seconded by Huynh. A roll call vote was taken. Resolution declared adopted.

**ORDINANCE NO. 2020-1013** An ordinance amending Chapter 55 regarding Animal Neglect and Abandonment, was introduced by Gross, seconded by Foster for 3<sup>rd</sup> and final consideration. A roll call vote was taken. Ordinance declared adopted after its publication as required by law.

#### **URBAN RENEWAL AREAS**

**ORDINANCE NO. 2020-1014** An ordinance amending Ordinance Nos. 608, 707, 2001-942, 2006-1052, 2013-1009, 2014-1007 and 2017-1017 providing that general property taxes levied and collected each year on all property located within the Coralville Urban Renewal Project Area in the City of Coralville, County of Johnson, State of Iowa, by and for the benefit of the State of Iowa, City of Coralville, County of Johnson, Iowa City Community School District, and other taxing districts, be paid to a special fund for payment of principal and interest on loans, monies advanced to and indebtedness, including bonds issued or to be issued, incurred by said City in connection with said Urban Renewal Redevelopment Project, was introduced by Huynh, seconded by Gross for 2<sup>nd</sup> consideration. A roll call vote was taken. Motion carried.

**ORDINANCE NO. 2020-1015** An ordinance amending Ordinance Nos. 650, 679, 97-786, 2001-941, 2002-95, 2013-1007, 2015-1018, 2016-1020 and 2017-1016 providing that general property taxes levied and collected each year on all property located within the Mall and Highway 6 Urban Renewal Project Area in the City of Coralville, County of Johnson, State of Iowa, by and for the benefit of the State of Iowa, City of Coralville, County of Johnson, Iowa City Community School District, and other taxing districts, be paid to a special fund for payment of principal and interest on loans, monies advanced to and indebtedness, including bonds issued or to be issued, incurred by said City in connection with said Urban Renewal Redevelopment Project, was introduced by Dodds, seconded by Goodrich for 2<sup>nd</sup> consideration. A roll call vote was taken. Motion carried.

#### **FINANCING**

#### **RESOLUTION NO. 2020-187**

Resolution appropriating payment of certain annual appropriation debt service instruments and directing the Finance Officer to certify tax increment financing debt to the Johnson County Auditor, was introduced by Goodrich, seconded by Foster. A roll call vote was taken. Resolution declared adopted.

#### **INTERFUND TIF LOANS**

#### **RESOLUTION NO. 2020-188**

It was noted this \$75,000.00 advance finances projects in the Coralville Urban Renewal Area.

Resolution authorizing internal advance payable from Tax Increment Revenue Fund for Urban Renewal Project Costs, was introduced by Foster, seconded by Dodds. A roll call vote was taken. Resolution declared adopted.

**RESOLUTION NO. 2020-189**

It was noted this \$150,000.00 advance finances projects in the 12<sup>th</sup> Avenue Urban Renewal Area.

Resolution authorizing internal advance payable from Tax Increment Revenue Fund for Urban Renewal Project Costs, was introduced by Gross, seconded by Huynh. A roll call vote was taken. Resolution declared adopted.

**PERMANENT STORM SEWER AND DRAINAGE EASEMENT AGREEMENT**

**RESOLUTION NO. 2020-190**

Resolution approving a Permanent Storm Sewer and Drainage Easement Agreement for 32 and 34 Chad Court, was introduced by Huynh, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

**LEASE AMENDMENT**

**RESOLUTION NO. 2020-191**

Resolution approving a Second Amendment to Lease Agreement with CNCT, L.L.C. (d/b/a Evolve), was introduced by Dodds, seconded by Gross. A roll call vote was taken. Resolution declared adopted.

**WEST LAND USE AREA CONNECTION FEES**

It was noted the West Land Use Area Connection Fees are \$63,278.84.

**RESOLUTION NO. 2020-192**

Resolution acknowledging payment in full of the West Land Use Area Connection Fees for Lot 7, Coral Crossing, Part Six, Coralville, Iowa, was introduced by Goodrich, seconded by Huynh. A roll call vote was taken. Resolution declared adopted.

**PROPERTY PURCHASE**

After the resolution was read, Hayworth explained the City has been working with the owners for several years on nuisance complaints about the upkeep of this property which has been vacant for several years. This year the property the owners found the property was no longer habitable have agreed to sell it to the City for \$50,000.00. The City will conduct an asbestos test and then demolish the building in order to sell and have a new house built there.

**RESOLUTION NO. 2020-193**

Resolution approving a Purchase Agreement for 708 9<sup>th</sup> Avenue, Coralville, Iowa, was introduced by Foster, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

**VETERAN'S MEMORIAL PHASE I**

After Resolution No. 2020-194 was read, Parks & Recreation Director Sherri Proud reported the City wants to be in charge of the memorial's construction and have the Veteran's Memorial in Coralville

Committee pay the City to make sure it is built to the right specifications because it will be here hundreds of years and it will be under the City's insurance and make the project tax exempt.

#### **RESOLUTION NO. 2020-194**

Resolution approving an Agreement with the Veteran's Memorial in Coralville Committee regarding funding for the construction of the Veteran's Memorial, was introduced by Gross, seconded by Dodds. A roll call vote was taken. Resolution declared adopted.

#### **RESOLUTION NO. 2020-195**

It was noted this agreement is not to exceed \$44,000.00.

Resolution approving an Agreement for the installation of the front wall veneer for the Veteran's Memorial, was introduced by Huynh, seconded by Gross. A roll call vote was taken. Resolution declared adopted.

#### **RESOLUTION NO. 2020-196**

After Resolution No. 2020-196 was read, Hayworth let everyone know after these two projects are done there will be one more adding emblems in the back for each branch of the military. Proud added the front signage for the memorial will not be added until after the emblems are installed. It was noted this agreement is not to exceed \$29,839.25.

Resolution approving an Agreement for the installation of the brick paver walkway and plaza space for the Veteran's Memorial, was introduced by Dodds, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

Lundell congratulated Streets & Solid Waste Superintendent Eric Fisher on being a new father. Fisher explained he will review where the Recycling Program stands today and options for the future to increase recycling and decrease landfill tons. The goal is to reuse, reduce and recycle. The Recycling Program has 4 full-time and 1 part-time position. Recycling Coordinator Ed Bowers oversees the day to day operations for recycling and yard waste collection. Late February and March of this year they conducted a 4-week study, and the City has 4,420 residential curbside customers and average 2,138 stops per week which is an average set out rate of 48%. The national average is 50%. They divided the City into 31 areas for the study and the rate ranged from 27% to 72%. Recycling averages about 8 pounds per week per participating household and last year they collected 470 tons of curbside recycling. They do not have a tonnage for the recycling drop site. They had 500 tons of yard waste for the year, including bags, sticks and brush piles. Fisher reported single stream recycling is where residents set out one bin of unsorted recycling which is picked up and transferred to a Materials Recovery Facility (MRF). The closest MRF to is in Scott County, where Iowa City and Johnson County Refuse take their recycling. Iowa City switched to single stream in 2018 and North Liberty in 2019. The biggest benefit of single stream is an increase in participation by 50% to 70% in some cities. Other benefits are it is easier for the consumer, increases recycling participation, reduces labor collection costs, and increases customer satisfaction. Cons are it increases your contamination rate and Iowa Cities went from 1% before single stream to 10% which is still below the national average. It also requires sorting at a MRF facility and would need 2 trucks that cost \$275,000 apiece and 4,500 carts at \$60.00 a piece which totals \$900,000.00. This does not include a building, transportation, and compactors to make transportation more efficient. Another factor is fluctuating commodity prices. Over the last 20 years paper reached a high of \$117.00 per ton in 2012 and a low of \$2.24 per ton in 2019. Today it is \$35.00 to \$40.00 a ton. Paper makes up 50% of your product and has a positive outlook today for the first time in a long time. Plastics ranges \$150.00 to \$1,100.00 a ton depending on the quality. High dollar plastics make up 1% to 2% of your weight and low dollar plastics make up 8%. The City doesn't recycle glass because you must pay people to take it at a cost of \$35.00 to \$7.00 a ton and only a few companies will pick it up. Broken glass is a problem in single stream when it becomes embedded in your product decreasing the value. Iowa City has 3 glass collection sites around town and are looking to expand. Iowa City works with a company out of Kansas City that sends a semitruck to pick it up. Coralville could set up some dumpsters to collect glass and work out a deal to take

it to Iowa City and have their company to pick it up. The City will need to come up with a safe way to collect the glass which piles up quickly and takes up a lot of space requiring larger containers. Fisher reported the drop site on Hughes Street opened in January 2018 after the previous Iowa River Landing site was redeveloped. It started with 6 dumpsters, 3 comingle and 3 cardboard, and now has 4 comingle, 4 cardboard and 2 large roll-out containers. The comingle containers are dumped 4 times a week because they don't fill up as quick, but the cardboard is dumped by Republic Services everyday Monday through Saturday. They don't pick up Sunday Monday mornings, so the site is a disaster especially if the weather is nice and people are cleaning up. Usage increased at the drop site one in March of 2018 when after a large fire closed the Republic drop site in Iowa City and in March of this year when the pandemic set in and everyone started cooking more at home and ordering more from Amazon which increased the number of cardboard boxes dramatically. It is a challenge to keep the drop site clean, especially on Sundays. Two options to get it back under control are installing cameras which need someone to monitor or fence it off, gate it and open it certain hours during weekdays with some weekend hours. Then people might dump stuff off outside the gate after hours making a bigger mess. Gross asked if they cleanup first thing Monday morning. Fisher responded they try but they need containers dumped first due to a lack of space and they can't control when that happens. Lundell asked how many people outside of Coralville use the drop site. Fisher responded he doesn't have a number, but a good percentage do because Tiffin and North Liberty don't have drop sites and people have pulled up with U-Haul's full of cardboard. Foster asked if plastic is not being recycled after people go to the trouble to sort and clean it. Fisher responded Coralville takes the curbside recycling to ABC in Iowa City who hauls it to MRF where they sort it into ten different containers with an optical plastic sorter trying to get the quality to where China will accept it. Fisher couldn't comment on what Republic does with the plastic from the dump site. Huynh asked how North Liberty was able to afford single stream and Coralville can't. Fisher responded North Liberty hires a private company to handle all their material. He doesn't know how their rates compare with Coralville, but we are within \$1.00 to \$2.00 of Iowa City. Dodds asked if Coralville could do composting in the future. Fisher responded right now compost is collected with yard waste but the amount of equipment needed to do it year round is expensive they need a better pick up system requiring at least one automated truck costing \$250,000.00 to \$275,000.00 and new carts costing \$150,000.00 to \$250,000.00 depending on if it they are mandatory and the size of the cart. Fisher thought it can happen in the future, but not right now. Dodds asked what the long-term plan is. Fisher responded it is to build a new recycling facility because trucks are currently stored in a rented building owned by the University in the Iowa River Landing that will eventually be torn down. At that time, they want to build a new facility with a drop site, truck storage and a single stream transfer site for recycling going to a MRF. Single stream with trucks, containers and a new building will be \$1.5 million plus. Dodds asked about grants and Fisher responded there are low interest loans and grants for carts. Huynh asked about having more bins at the drop site and Fisher responded they would need a larger site and the current cost to have items picked up there is \$75,000.00 to \$80,000.00 per year. Gross asked how the contract is renewed and Fisher responded he renews it every year with Republic because no one else is interested in the job. Gross asked Fisher his recommendation for going forward and he responded going to single stream because of the reasons he stated earlier. Goodrich asked if the City went to single stream would they quit collecting cardboard. Fisher responded no because they would just pick up what fits into the container and anything larger that doesn't fit will go to the drop site. Goodrich noted people will need education on single stream like not to recycle Styrofoam and to put greasy pizza boxes in trash or compost as it ruins the recycling material. Huynh asked if the City services any apartments. Fisher responded they service duplexes and fourplexes if they have room on the curb, but the City doesn't have a truck to empty dumpsters at apartment complexes. Lundell thanked Fisher and anticipated working on this in future budget discussions but probably not this year.

**MOTION BY DODDS TO APPROVE CONSENT CALENDAR items a-p excluding item b:**

- a) Approve minutes for the October 27, 2020 Coralville City Council Regular Meeting.
- b) Approve and ratify the State of Iowa 2020 Annual Financial Report for the City of Coralville. <REMOVED>
- c) Approve Class C Liquor License with Sunday Sales for **The Hawk Lounge**: Eff. 11/29.
- d) Approve Class E Liquor License with Carryout Beer & Wine and Sunday Sales for **Target Store T-1113**: Eff. 12/01.
- e) Approve payment to **Terracon Consultants, Inc.** for:

- i) 820 & 824 Hughes Street Phase II Site Assessment Ans Asbestos and Hazardous Materials Survey (#TE19964) \$228.90
- ii) Brownfield Assessment Grant (#TE19955) \$1,109.10
- iii) Wastewater Treatment Plant Improvements (#TE22506) \$3,082.00
- iv) 4<sup>th</sup> Avenue Place Land Assembly (#TE19985) \$5,673.39
- f) Approve payment to **HR Green, Inc.** for I-80/1st Avenue Interchange Final Design Phase 1 (#138385): \$112,041.35.
- g) Approve payment to **Otis Elevator Company** for Annual Maintenance Service 11/1/2020 to 10/31/2021(#100400131595): \$10,271.64.
- h) Approve payment for Brown Deer Golf Course FF&E Invoice to **S.E. Electric, Inc.** for replacing 42 lamps in fixtures, replace 11 ballast in Ball Room fixtures, rework emergency fixtures, install new battery backup fixture, repair 2 can lights and replace, motor in pump house exhaust fan (#BD02-20): \$4,010.65.
- i) Approve payment to **RACOM Corporation** for accessories for two police vehicles (#20INV0356): \$16,427.81.
- j) Approve payment to **Global Software/TAC 10** for annual TAC 10 Maintenance Renewal (#MN1800712): \$57,006.00.
- k) Approve payment to **Maxwell Construction** for Brown Deer Sanitary Sewer Extension (Pay Application #1): \$12,052.50.
- l) Approve payment to **Stevens Erosion Control** for the Iowa River Landing SWPPP (#9525): \$220.00.
- m) Approve payment to **Creative Software Services, Inc.** for Building Permit Software (#20579): \$47.50.
- n) Approve payment to **Backyard Trails LLC** for work on the Creekside Flow Trail Project (#100107): \$18,000.00.
- o) Approve Pay Estimate #11 to **All American Concrete, Inc.** for Iowa River Landing E. 9<sup>th</sup> Street Improvements: \$62,817.64.
- p) Approve Pay Estimate #7 to **Portzen Construction, Inc.** for Iowa River Landing E. 2<sup>nd</sup> Avenue Improvements: \$177,983.59.
- q) Approve Pay Estimate #25 to **Peterson Contractors, Inc.** for Coral Ridge Avenue Improvements Phase 2: \$412,023.53. (Includes partial release of retainage.)
- r) Approve Change Order #13: +\$57,358.83; and Pay Estimate #28: \$21,864.29; to **Miron Construction Co., Inc.** for Wastewater Treatment Plant Improvements Project 2017.
- s) Approve April 2020, May 2020 and June 2020 Treasurer's Reports.
- t) Approve Bill List for November 10, 2020.

Seconded by Huynh. A roll call vote was taken, Motion carried.

City Administrator Kelly Hayworth reminded everyone tomorrow is Veteran's Day and City offices will be closed. Wednesday's and Thursday's garbage pickup will be a day late. Hayworth thanked City Attorney Don Diehl for his military service.

Mayor John A. Lundell added the Recreation Center will be open tomorrow from 9:00 AM to 9:00 PM but everything else will be closed. Transit service will be running and offering free fares to veterans. Lundell thanked all veterans for their service. Lundell reminded everyone Shred Day is Saturday, November 14<sup>th</sup> from 8:00 AM to Noon at the Streets Building at 750 Camp Cardinal Boulevard. There is a limited of 2 boxes that will be deposited into secured containers to be shredded offsite. Lundell announce the City is taking applications of Board and Commission vacancies on the Library Board of Trustees, Civil Service Commission and Board of Adjustment. The City has extended the deadline for previously listed partial term vacancies on the Board of Adjustment and Library Board of Trustees because only one application was received. Applications are due 5:00 PM on December 4<sup>th</sup> and can be found on the City website.

City Attorney's Don Diehl and Kevin Olson had nothing to report.

Councilperson Laurie Goodrich noted her family has a father and son-in-law who are veterans and she wished everyone Happy Veteran's Day. Goodrich is happy to see the Veteran's Memorial being worked

on. The Johnson County Behavioral Health Urgent Care Center is coming along and will be an important resource for the Police Department and residents. Goodrich looked forward to a December meeting for the center.

Councilperson Jill Dodds thanked Goodrich's family and all veterans for their service. Dodds stressed the importance of wearing masks as the Hospitals are in surge protocol. Dodds received an invitation to a Joint Meeting to discuss COVID-19 and wants to do more to flatten the curve. Lundell informed Dodds the Joint Meeting is scheduled this Thursday at 4:30 PM.

Councilperson Hai Huynh thanked all veterans for their sacrifices including giving their lives so we can enjoy the freedoms we have. Huynh has a brother-in-law serving in the Oklahoma National Guard. Huynh reminded people their garbage pickup on Wednesday and Thursday will be a day later this week. Huynh urged community members to apply for openings on the City's Boards and Commissions so they can help make the community better. Huynh asked everyone to wear a mask as the infection rates rise alarmingly.

Councilperson Mitch Gross thanked veterans and Diehl for their service. Gross noted the Library Board met tonight so he will have to give a report later. Gross agreed COVID-19 numbers are crazy, and the Iowa City Community School District is going back to online school Monday for two weeks because there are a high number of students, teachers and staff getting sick or quarantining because of exposure. Gross asked people to please follow the guidelines that are out there.

Councilperson Meghann Foster thanked all the veterans, Diehl and Goodrich's and Huynh's family members for their service. Foster noted her grandfather was a World War II veteran and her husband's grandfather was a World War II veteran who was captured and a P.O.W. in North Africa. Foster thanked all election workers, poll workers and Johnson County Auditor's staff who got their results in quickly and the people who voted. Foster knows there is a lot of work to do, but she was proud of the record turnout. the Vice President elect for breaking the glass ceiling for the first time. Foster encouraged everyone to check out the new playground equipment at the Kiddie Korral Park.

Motion by Foster, seconded by Goodrich to adjourn at 9:10 PM. Motion carried.

John A. Lundell, Mayor

Thorsten J. Johnson, City Clerk