

**PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF CORALVILLE,  
JOHNSON COUNTY, IOWA SUBJECT TO THE APPROVAL BY THE CORALVILLE  
CITY COUNCIL AT A SUBSEQUENT MEETING**

A Regular Meeting of the City Council of the City of Coralville, Johnson County, IA was held at City Hall, 1512 7<sup>th</sup> Street on Tuesday, August 24, 2021 with Mayor John A. Lundell presiding and was called to order at 6:30 PM. Recorded webcasts of this meeting are on Mediacom 118-8 and on-demand at [www.coralville.org/coralvision](http://www.coralville.org/coralvision).

The following Council Members were present: Foster, Gross, Huynh, Dodds, Goodrich.

The following Staff were present: City Attorney Don Diehl; City Administrator Kelly Hayworth; Deputy City Administrator Ellen Habel; Community Development Director Dave Johnson; Finance Director Tony Roetlin; Police Chief Shane Kron; Streets & Solid Waste Superintendent Eric Fisher; Solid Waste & Recycling Coordinator Aaron TeBockhorst; Water Superintendent Matt Gilmore; Production Assistant Annabel Hendrickson; Communications Specialist Jon Hines, and City Clerk Thorsten J. Johnson.

Motion by Huynh, seconded by Goodrich to approve the agenda. Ayes: 5. Motion Carried.

Votes are 5 Ayes for Motions, Resolutions, and Ordinances unless otherwise noted.

There were no citizen comments.

**CITY POLICIES**

**RESOLUTION NO. 2021-150**

Resolution adopting a Fraud Reporting Policy for the City of Coralville was introduced by Foster, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

**RESOLUTION NO. 2021-151**

Resolution approving a Protected Personally Identifiable Information Policy for the City of Coralville, was introduced by Gross, seconded by Huynh. A roll call vote was taken. Resolution declared adopted.

After Resolution No. 2021-152 was read, Councilperson Meghann Foster asked if this policy is for smaller purchases. Finance Director Tony Roetlin responded it is not targeted towards large projects but mostly meant to cover purchases of equipment, supplies, smaller projects or programs involving federal grants. Foster asked if the Council can make adjustments, updates or changes to the Accounting & Purchasing Policy as needed. Roetlin responded the policy can be amended anytime as necessary.

**RESOLUTION NO. 2021-152**

Resolution approving a Revised Accounting & Purchasing Policy for the City of Coralville, was introduced by Huynh, seconded by Dodds. A roll call vote was taken. Resolution declared adopted.

**LEASE AGREEMENT**

After the resolution was read, City Administrator Kelly Hayworth reported this is one of two companies working to provide fiber optics to homes in Coralville and ImOn Communications is proposing to put a hub and generator on City property that already has a well and CentryLink hub. Councilperson Hai Huynh asked how soon the hub will be in place. Hayworth responded by November of this year. It was noted the public hearing will be September 14, 2021.

## RESOLUTION NO. 2021-153

Resolution setting a public hearing on a proposal to enter into a Lease Agreement with ImOn Communications was introduced by Dodds, seconded by Gross. A roll call vote was taken. Resolution declared adopted.

## WAGE THEFT

Foster thanked City staff for working on this and her colleagues for the great discussion they had on wage theft. Foster is excited they are able to move forward.

## RESOLUTION NO. 2021-154

Resolution disqualifying persons or entities that have admitted guilt or have been adjudicated liable of committing a repeated or willful violation of the Iowa Wage Payment Collection Law; the Iowa Minimum Wage Act, the Federal Fair Labor Standards Act or other comparable laws or regulations from entering into Contracts with the City or receiving discretionary economic development assistance from the City, was introduced by Goodrich, seconded by Foster. A roll call vote was taken. Resolution declared adopted.

### MOTION BY DODDS TO APPROVE CONSENT CALENDAR items a-u inclusive:

- a) Approve minutes for the August 10, 2021 Coralville City Council Regular Meeting.
- b) Approve **new** Outdoor Service for **Tavern Blue**: Eff. 5/19.
- c) Approve Class E Liquor License with Sunday Sales for **Kum & Go #521**: Eff. 09/15.
- d) Approve Class B Liquor License with Outdoor Service and Sunday Sales for **SpringHill Suites Coralville**: Eff. 9/15.
- e) Approve Class E Liquor License with Sunday Sales for **Hy-Vee Food Store #2**: Eff. 9/15.
- f) Approve Class C Liquor License with Outdoor Service and Sunday Sales for **Hy-Vee Market Grille**: Eff. 9/15.
- g) Approve Class C Liquor License with Outdoor Service and Sunday Sales for **Brick & Iron**: Eff. 9/15.
- h) Approve payment to **Impact7G** for the for:
  - i) Clear Creek Mitigation Bank (#22159) \$17,335.00
  - ii) Iowa River Floodwall Wetland Monitoring for Year 9 of 10 (#22145) \$352.50
- i) Approve payment to **Neumiller Electric, Inc.** for IRL E. 2<sup>nd</sup> Avenue Improvements (#25638): \$7,076.04.
- j) Approve payment to **HR Green, Inc.** for IRL E. 2<sup>nd</sup> Avenue Improvements (#145552): \$147.41.
- k) Approve payment **Terracon Consultants, Inc.** for Brownfields Assessment Grant for Brian Ho properties (#TF50344): \$781.25.
- l) Approve payment to **Shoemaker & Haaland** for James Street Railroad Crossing study related to Altmaier property south of Lowes (#021260.00-1): \$11,700.00.
- m) Approve payment to **Utility Service Co., Inc. (SUEZ)** for completion of interior renovations and repairs on the 1,500,000-gallon fluted column Oakdale water tank (#539378): \$103,799.00.
- n) Approve payment to **Ferguson Waterworks #2516** for water meters and equipment (#0397654): \$36,040.00.
- o) Accept quotes and approve payment to **Atech Freeman Security of Cedar Rapids** for software, hardware and labor for parking monitoring stations: for not to exceed \$49,445.43. (50% deposit due upon signing quote.)
- p) Accept quotes and approve payment to **Parking, Inc. of Des Moines** for workstation software license package, equipment and labor for parking monitoring stations: for not to exceed \$13,835.00. (40% deposit due upon signing quote, 40% due upon delivery and 20% due upon completion.)

- q) Approve attendance of Ellen Habel to the ICMA Conference in Portland, OR from October 3-6, 2021: \$2,196.40.
- r) Approve attendance of Zaid Alsamawi to APWA PWX in St. Louis, MO from 8/28-9/1/2021: \$1,706.13.
- s) Approve attendance of Amy Foster to APWA PWX in St. Louis, MO from 8/28-9/1/2021: \$2,249.00.
- t) Approve attendance of Vicky Robrock to 2021 Midwest Transit Conference in St. Louis, MO from 9/6-9/9/2021: \$1,319.00.
- u) Approve Bill List for August 24, 2021.

Seconded by Goodrich. A roll call vote was taken. Motion carried.

City Administrator Kelly Hayworth introduced Scout Seth Cheney with Boy Scout Troop 207 of Coralville and a West High School student who is working on his Communications and Citizenship Merit Badges. Hayworth announced the City received its first donation to the utility assistance program and he asked Deputy City Administrator Ellen Habel to explain how people can donate. Habel thanked residents for two donations that came in today. Habel explained the funds will stay in Coralville and help residents pay their utilities and keep their water on. It is administered by the United Way of Johnson and Washington Counties who will distribute the funds and refer people who need help with their bills. There is more information on the July utility bills, or you can go to [www.coralville.org](http://www.coralville.org) to read a news article. You can also drop off your donations at City Hall or in the drop box.

Mayor John A. Lundell thanked volunteers and city staff who made the 5<sup>th</sup> Street Social possible. Lundell offered his condolences to the family of Dr. Philip McLaughlin who passed away last week. Dr. McLaughlin had a practice in Coralville with Dr. Skaugstad and he was one of the last doctors to make house calls in Johnson County. He and his wife were responsible for the swans at the pond in Brown Deer Golf Course. Lundell noted Labor Day is September 6<sup>th</sup> and City offices will be closed including the Recreation Center, Library and City Hall. Lundell added garbage will be picked up one day later the week of September 6<sup>th</sup>. Lundell reminded everyone that not only are wearing masks a good idea, it is required in City facilities. This is the only form of mandate the Governor and State Legislature allow municipalities. Lundell encouraged everyone to get vaccinated.

City Attorney Don Diehl had nothing to report.

Councilperson Hai Huynh thanked Deputy City Administrator Ellen Habel for her work on the utility assistance fund and she is proud the City saw the need and took the initiative so residents can help their neighbors. Huynh noted the Delta variant is affecting kids more than before and even though the vaccination rate in Johnson County is better than other counties we can do better. Huynh encouraged people to get vaccinated and mask up because it is the right thing to do and so we can return to normal sooner.

Councilperson Mitch Gross noted Scout Seth Cheney is a renown cross country runner. Gross gave a shout out to Director of Parks & Recreation Sherri Proud on a successful 5<sup>th</sup> Street Social and recommended using the band again because they were really good. Gross announced Saturday from 10:00 am to 1:00 pm is the free clinic at the Coralville Public Library and services are available in French, English, Spanish and Arabic.

Councilperson Jill Dodds noted there has been a lot of discussion about recycling and issues at the Recycling Center. Dodds wanted residents to know they are aware of the issues; working on the situation and there is a presentation by Dhuha Tawil at tonight's work session.

Councilperson Meghann Foster thanked Deputy City Administrator Ellen Habel for getting the Neighbor Helping Neighbor Fund (Utility Relief Fund) up and running. Foster thanked those who have already donated to the fund and encouraged others that are able to donate and help Coralville residents in need. Foster noted Latino Fest is taking place on Saturday in downtown Iowa City and should be another wonderful community event. Foster asked about the Coralville census numbers. Deputy City

Administrator Ellen Habel reported Coralville's 2020 population is 20,307, which is an 18% increase from 2010. Foster is excited to see the population increasing. Foster noted Huynh and she have young children who are not able to get vaccinated yet and asked those that can to get vaccinated. There are a lot of resources to access the vaccine. Foster asked everyone to wear their masks.

Councilperson Laurie Goodrich attended the City Circle/Footlites event on Sunday where they announced 9 upcoming events for this season. Goodrich welcomed back students and reminded everyone FryFest will be Friday, September 3<sup>rd</sup>.

Motion by Gross, seconded by Dodds to adjourn at 6:53 PM. Motion carried

John A. Lundell, Mayor

Thorsten J. Johnson, City Clerk