

## MINUTES

Coralville Arts Commission  
Tuesday, August 3, 2021  
12:00 p.m.  
ZOOM

In attendance: Evan Hilsabeck, Nancy Mayfield, Susan Sondrol Jones, Ann Burton, Wes Habley, Sherri Proud, Carrie Houchins-Witt



### Approval and Comments

1. Call to Order — 12:03 PM
2. Citizen Comments — None
3. Approval of Agenda — Approved by Wes/Ann
4. Approval of July, May Minutes
  - a. May — Approved Ann/Wes
  - b. July — Approved with edits: Wes/Carrie
    - i. 7a Evan's report, he was wildly "busy"
    - ii. Spelling is Matilda, not Mathilda

### Reports

5. City Council — Hai Huynh is absent. Evan's comments:
  - a. Mayor Lundell has announced he is not running for re-election
6. Parks and Recreation — Sherri Proud — 12:25 PM (this discussion took place after new business)
  - a. Things are a little short-staffed at Parks and Rec right now, so Sherri and others are all wearing many hats to keep everything moving forward. Fortunately, Evan is capable of managing the many different needs of the CCPA.
  - b. One of the projects in discussion is renovating ST Morrison Park to update the pavilion and create more of a gathering space.
  - c. 5<sup>th</sup> Street Social will take place Saturday 8/14 from 4-10 PM. We are still looking for volunteers; see the Coralville website for more info.
7. Managing Director — Evan Hilsabeck — 12:07 PM
  - a. We are getting back into the swing of things, and a lot of new rentals have been booked (see the agenda notes for details.)

- b. We have something like 9 events in the next two weeks, keeping our staff very busy. Then we will have time to catch our breath before diving into our fall schedule.
  - c. We are the recipient of a shuttered venue grant; big thank you to Nicky Beurivage and everyone at City Hall who helped make this happen.
  - d. Spelling Bee went wonderfully EXCEPT our air conditioning died. It needed a complete overhaul, and they are still working on it. It should be finished today.
  - e. You are invited to the Change of Seasons Party on Sunday, August 22 at 1:30 PM. There will be an open reception followed by a short awards show featuring talented performers from the past year.
8. City Circle Theatre Company — Wes Habley — 12:11 PM
- a. The Importance of Being Earnest is now on sale. Performances are Sept 24-26.
  - b. Auditions for Matilda, our Christmas show, will take place at the end of August.
  - c. City Circle will present two awards at the Change of Seasons Party on August 22.
  - d. The Board is planning a retreat on September 7.
9. Young Footlites Youth Theatre — Evan Hilsabeck for Sara O'Donnell
- a. YF is trucking along; summer camps are going, and two productions are in rehearsal. This has been the fullest summer season for camps in terms of capacity.
  - b. The Secret of the Sphinx, our original musical, has closed for the summer and is now moving to its next location. It has been a real treat to work on this program with Katie Colletta and teachers Jacob Kilburg and Lucy Polyak.
  - c. We are already taking bookings for next year, and working on a new script for Footlites Traveling Playhouse.

- d. Seussical will take place outdoors at North Ridge Park August 13-15.
- e. Sherlock is currently in rehearsal, although we recently found out a cast member has COVID. We are meeting today to work out logistics, but fortunately this should not affect much of the show's rehearsal schedule.

## **Old Business**

- 10. CCPA Fundraising Consultant
  - a. Evan: Things are moving forward with Keen Consulting, and soon we will start reaching out to our stakeholders.
- 11. Keep Iowa Beautiful — Mural Project
  - a. Funding has proven to be quite a stumbling block, since Keep Iowa Beautiful did not receive as much grant money as expected for this project. We are applying for additional grant funding now, and would rather the timeline get moved back than we rushed forward unprepared.

## **New Business**

- 12. Annual Meeting — Evan
  - a. This annual event did not happen last year due to COVID. We had penciled in September 21, but Evan would like to move that to September 28. We will offer an open reception, followed by a brief presentation where we share annual report findings. The event will begin at 5:00 PM.
    - i. Motion to approve changing the date to September 28  
Approved — (Wes/Ann)

## **Conclusion**

- 13. Comments from the Commission
  - a. None
- 14. Adjourn 12:29 PM — (Ann/Wes)

## **Upcoming Meetings:**

The Annual Meeting takes the place of the September meeting, and we do not hold a meeting in October. If anything comes up, we will touch base via email.

We hope to see you at the Change of Seasons Celebration August 22!

<https://www.coralvillearts.org/221/Change-of-Seasons-Celebration>