

**-Coralville Public Library Board of Trustees
July 7th, 2021**

**An IN PERSON meeting of the Coralville Public Library Board of Trustees was held
Wednesday July 7th, 2021 at 6:00 pm**

Present: The following members of the Library Board were present: Amanda Elkins, Deborah Hatz, Keith Jones, Pat Kenner, Bob Turnquist, Also present: Mitch Gross (City Council Representative), Alison Ames Galstad (Library Director), Ellen Alexander (Assistant Library Director).

Absent: X. Cretzmeyer, Shaner Magalhães.

President Jones called the meeting to order at 6:00.

The Board considered approval of the agenda. Galstad noted that Jorgensen is unable to come to the meeting and in his place Alexander will show the Board how the new app will work. With this change to the agenda, Elkins motioned approval of the agenda, Kenner seconded. The motion passed unanimously.

The Board considered approval of the minutes of the June 9th, 2021 meeting. Hatz moved approval of the minutes. Kenner seconded. The motion passed unanimously.

The Board considered approval of the bills for June. The bill from Scholastic was for books to be used for SRP prizes. The CSS invoice was for laptops to update staff computes, and actually came from the last FY. Hatz moved that the bills be approved as presented, Elkins seconded. The motion passed unanimously.

Alexander showed the Board the user experience and the staff experience with the new “Curbside Click & Collect” app.

Galstad updated the Board on Summer Reading Programs and library access and services. We have started allowing study room use and doubled the number of public computers available (there are now 12). The next step will be to add more seating.

Galstad reported a few things on behalf of the Friends. They have been sending boxes of donations to Better World Books. They are hoping to be able to open the doors to the Friends room once a week or so and staff it for sales. They have also asked to hold a book sale in the parking ramp, but this is on hold due to not yet having dates for the repair project in the ramp.

There was no report from the Foundation.

Galstad gave the Director’s Report. The statistics were very different from those presented at the June meeting. Total circulation was up, and was 90% physical items. Hotspot and laptop checkouts remained steady. Browsing appointments went away with doors fully open for browsing patrons, and many more people were in the building. There was a UI Mobile Health Clinic – these have been on the last Saturday of the month. They offer a wide range of medical services for free.

Karen Hegland retired in May, and tomorrow is Ruth Halterman’s last day. We will have a recognition at the staff meeting tomorrow morning. Both positions have been advertised internally, as is the city’s protocol. We received three applications for the ILS position and eight for the Library Assistant position.

The Fourth of July Parade was great – the Library float blew bubbles rather than passing things out, and Karen and Ruth rode in Karen’s convertible with a sign on the side about their retirements. We had a table with a kids activity at the Free Fourth Fest Feast, and will also be at the Fifth Street Social on August 14th.

Under Other Business, Hatz mentioned the bushes at the North end of the parking lot are hard to see around, and that the Book Return sign on the drive-up book drops needs attention.

Elkins asked about the ELL class meeting in person. Alexander has met with the teachers and discussed this. They would like to continue offering at least one of the two weekly classes online.

Kenner brought up the idea of Book Club Kits that she has heard of someone getting from the Cedar Rapids Public Library.

Elkins asked if Oakdale is still closed to visitors – it is.

Gross mentioned that council is working hard to figure out the best way to spend the ARPA grant. The meeting adjourned by consensus at 7:00 pm.

The next meeting will be Wednesday August 4th.

Respectfully submitted,

Ellen Alexander
Assistant Library Director
(Subject to approval at the August 2021 meeting.)