

**PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF CORALVILLE,
JOHNSON COUNTY, IOWA SUBJECT TO THE APPROVAL BY THE CORALVILLE
CITY COUNCIL AT A SUBSEQUENT MEETING**

A Special Meeting of the City Council of the City of Coralville, Johnson County, IA was held at City Hall, 1512 7th Street on Tuesday, February 8, 2022 with Mayor Meghann Foster presiding and was called to order at 6:30 PM. Recorded webcasts of this meeting are on Mediacom 118-8 and on-demand at www.coralville.org/coralvision.

The following Council Members were present: Huynh, Knudson, Dodds, Goodrich. Absent: Gross.

The following Staff were present: City Attorney Don Diehl; City Attorney Kevin Olson; City Administrator Kelly Hayworth; Deputy City Administrator Ellen Habel; City Engineer Scott Larson; Finance Director Tony Roetlin; Human Resource/Risk Manager Mike Funke; Director of Parks & Recreation Sherri Proud; Athletic Supervisor Erik Dinusson; Athletic Coordinator Jordan Bleil; Police Chief Shane Kron; Production Assistant Annabel Hendrickson; Communications Specialist Jon Hines; and City Clerk Thorsten J. Johnson.

Motion by Huynh, seconded by Goodrich to approve the agenda. Ayes: 4. Absent: 1. Motion Carried.

Votes are 4 Ayes and 1 Absent for Motions, Resolutions, and Ordinances unless otherwise noted.

Mayor Meghann Foster explained the Volunteer Coach of the Year is to recognize contributions to the Coralville Parks & Recreation youth program that are above and beyond. Foster has had 5 children who have participated in the youth programs and appreciated the work of volunteer coaches and how they make a big difference in our community. Director of Parks & Recreation Sherri Proud introduced Jeff Knight who has coached children in the Coralville, Iowa City and North Liberty recreation programs for the last 13 years. During that time, he has coached football, basketball, softball, baseball and volleyball. Jeff was nominated by BreAnna Locker for making her son feel at ease and comfortable while learning the drills with his Supreme Flag Football team. Coach Knight is patient, kind and wonderful to work with and very communicative with parents letting them know everything before games and practices. Proud then introduced Dan Wohlers who has coached over 30 seasons of youth sports including t-ball, spring and fall baseball, flag football and basketball. Wohlers likes seeing the kids learn to excel in stressful and challenging situations, have fun with their parents and learning to work as a team. Wohlers was nominated by Jeff and Angela Harney who has been a baseball coach in NLCBS for their son Gabe has on multiple teams throughout the years and they couldn't be happier with Wohlers' approach of team first, fundamentals and sportsmanship exemplify what is best about sports. Wohlers helped their son become more interested in baseball and develop from a timid player to one willing to take to the mound in challenging situations by knowing Coach Wohlers and the team supported him no matter the outcome. Proud noted both of these coaches exemplify what they want to see in their coaching staff for the Recreation youth sports program. Proud also thanked Athletic Supervisor Erik Dinusson and Athletic Coordinator Jordan Bleil who manage the youth sports programs and do a great job day in and day out working with the parents, kids and coaches. Foster congratulated and presented the award plaques to Knight and Wohlers and thanked them for their service to the youth and our community.

Foster proclaimed February 22, 2022 "Wrestling Appreciation Day in Coralville" and asked City Clerk Thorsten J. Johnson to make sure the proclamation gets to the appropriate parties.

President Shirley Altenhofen of the Applewood Court Homeowners Association and representative for the managers of Coral Ridge Apartments asked for assistance to alleviate a turkey vulture nuisance during community comments. An increasing number of vultures are roosting on the roofs of their buildings and their droppings are keeping them from enjoying the outdoors, clogging up their gutters and ruining the singles on their roofs along with creating a health concern. They have tried several options to get rid of the vultures but none have worked. They have been told the only other options are to spray them with a fire house or hang a dead vulture in their roosting area in the early spring. The vultures are protected migratory birds and a permit is required to kill them. They will need City approval and involvement.

Altenhofen thanked the Council for all they do to make Coralville a great place to live and she looked forward to their response.

FISCAL YEAR 2023 BUDGET ~ PUBLIC HEARINGS

Foster declared this the time for a public hearing on the total maximum property tax dollars for the Fiscal Year 2023. There were no public or written comments. Foster closed the public hearing.

RESOLUTION NO. 2022-14

Resolution approving the total maximum property tax dollars for the Fiscal Year 2023, was introduced by Knudson, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

Finance Director Tony Roetlin presented the Fiscal Year 2023 Budget. The City recommends the tax levy rate being the same as the previous two years at \$14.3123 per \$1,000.00 of taxable valuation. The State will decrease the rollback for the taxable value of residential property from 56.4094% to 54.1302% and multi-residential property will decrease from 67.50% to 63.75%. Multi-residential property rollback will continue to decrease until it equals the residential rollback rate. Commercial and industrial rates will stay the same at 90%. Residential property owners will pay \$36.62 less in city taxes annually per \$100,000.00 of taxable value. In Fiscal Year 2022 the City received a \$1,482,553.00 backfill payment from the state to make up for decreasing the Commercial and Industrial rollback decrease from 100% to 90%. This backfill payment will be phased out between Fiscal Years 2023 and 2029. Hotel/Motel Tax makes up 9% of the General Fund revenue this year rather than the normal 11% in past years, due to the pandemic and increased competition. The Debt Service Levy did not increase. Revenue and Expenditures in the general fund will be \$29,501,259.00, a 5.5% increase from Fiscal Year 2022. Road Use Tax fund revenues will be \$2,823,227.00 which is \$126.50 per capita with a population of 22,318. The population is up 18% from 18,907. There will be no rate changes for Public Transit, Parking, Storm Water and Wastewater. The City proposes raising the Water User Rate for residential from \$7.00 to \$7.44 for the first 200 cubic feet and from \$1.80 to \$1.92 for each additional 100 cubic feet and for commercial from \$12.00 to \$12.80 for the first 200 cubic feet and from \$1.80 to \$1.92 for each additional 100 cubic feet. This is to finance future water system improvements and capacity and will be the first of several anticipated rate increases. The City proposes raising the Solid Waste User Rate for a 35-gallon cart from \$17.17 to \$18.92 and a 65-gallon cart from \$20.00 to \$21.75. This is to fund increased operating costs and compensate for lower recyclable material values. Roetlin noted the rising costs for the recycling drop site is another reason a rate increase is needed. This is the first of several anticipated increases. In addition to Solid Waste Budget challenges Public Transit has seen a decrease in ridership, an increase in para transit costs and one-time federal funding is projected to end after Fiscal Year 2024. Some highlights for the Fiscal Year 2023 Budget are replacement of a paratransit bus; the addition of a police detective focused on technology forensics; additional fire protection equipment and fire station furnishings and replacement of a garbage truck. It also includes AV equipment replacement in the children's story-time room; additional public laptops and teen area furniture replacement for the Library. The budget public hearing will be February 22, 2022 and the budget will be considered for adoption March 8, 2022. *The Connection* has a budget article; which is available on CoralVision and the City website at www.coralville.org. A video on the budget will be on CoralVision. There are also copies of the budget at City Hall, the Coralville Public Library and on the City website. The Fiscal Year 2023 Budget will be filed with the State Auditor prior to March 31, 2022 and be effective July 1, 2022.

After the presentation, Councilperson Mike Knudson asked about the Hotel Fund. Roetlin responded the Hotel Fund is an enterprise fund because it is a business type activity. The deficit in the Hotel Fund is due to COVID, but this loss is less than in FY 2022 and 2021. Knudson asked if the difference comes out of the General Fund. Roetlin responded the deficit is covered by an interfund loan from the General Fund and will be repaid. If the hotel fails to recover then another funding source will be needed for the difference. Foster noted the City uses the Hotel/Motel Tax to fund items from the General Fund like trails. Roetlin confirmed Hotel/Motel Taxes pay for several General Fund items but it is separate from the Hotel Fund which only covers the Hyatt Regency Hotel and Conference Center revenues and expenses. Roetlin added COVID had a negative impact on Hotel/Motel Revenue as well. Councilperson Hai Huynh

asked Roetlin to explain the property tax rollback which Roetlin did. Huynh clarified the Multi-Residential Property Tax Rollback will continue to decrease until it equals the Residential Property Tax Rollback. Roetlin further explained the State created the category when it was taxed at 100% of its value in order to decrease it gradually to equal the Residential Rollback, which it is close to doing.

RESOLUTION NO. 2022-15

Resolution setting a public hearing on the Fiscal Year 2023 Budget was introduced by Huynh, seconded by Knudson. A roll call vote was taken. Resolution declared adopted.

BONDS ~ PUBLIC HEARING

Foster declared this the time for a public hearing on General Obligation Essential Corporate Purpose Loan Agreements. There were no public or written comments. Foster closed the public hearing.

RESOLUTION NO. 2022-16

Resolution determining to proceed with the entering into one or more General Obligation Essential Corporate Purpose Loan Agreements and taking additional action thereon, was introduced by Dodds, seconded by Huynh. A roll call vote was taken. Resolution declared adopted.

NORTH LIBERTY ROAD & FOREVERGREEN ROAD ROUNDABOUT

After the resolution was read, City Administrator Kelly Hayworth reported staff still wants to schedule the public hearing for February 22, 2022, but the City Engineer, City Attorney and he are working with the developer to see if there is another way to do the project rather than having the City bid it. There was a change in the law on the bidding process so staff is looking at a couple of other options rather than having the City reimbursing the developer for some of the costs to construct the roundabout like they had planned and done in the past. They will have a report on what they find at the next meeting. Knudson asked if they have a cost estimate for the project. Hayworth responded no because that will be part of the report and the developer is figuring it out. Huynh asked if the Iowa DOT has anything to do with this project. Hayworth responded no.

RESOLUTION NO. 2022-17

Resolution setting a public hearing on the plans, specifications, estimate of cost and form of contract and directing published notice of the same; both for the North Liberty Road & Forevergreen Road Roundabout, was introduced by Goodrich, seconded by Huynh. A roll call vote was taken. Resolution declared adopted.

UNION CONTRACT

Human Resource/Risk Manager Mike Funke reported the meeting with the Union was quick and efficient and he thanked the public works representatives for making the process easy. They discussed salary increases which will be 3% the first year, 3.25% the second year and 3% the third year. They also discussed how pay for Water and Wastewater operators is not as competitive as they would like so they developed a new pay plan for those positions. Foster was glad to hear the discussions went smoothly and Knudson was happy with the 3% pay increase. Funke added the pay increases are within the budget that was just presented.

RESOLUTION NO. 2022-18

Resolution approving an Agreement with AFSCME Local 183, Council 61, representing Public Works, Parks and Recreation employees effective July 1, 2022 through June 30, 2025, was introduced by Knudson, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

VETERANS MEMORIAL

Parks & Recreation Director Sherri Proud reported the Veterans Memorial in Coralville Committee has already raised the funds and worked with local contractors to put in all the foundations, the plaza spaces with the bricks purchased to honor veterans, landscaping, installing the flag pole and building the front wall. Proud shared a rendering of what the new Veterans Memorial sign will look like. Proud explained these agreements will put the project into the City's hands and the Committee will provide the funds for the City to procure, install and make sure everything is put in correctly. The first agreement is for the front sign on the curved wall, which will match the design and materials of the cemetery and fire memorial signs. It will be a front lit sign instead of back lit. Richard and Ann Burton donated the funds for the sign and Richard is a veteran. The second agreement is for the fabrication and installation of six monuments. The committee is ready to purchase the U.S. sourced granite for the monuments that will be stored at Country Landscape in North Liberty. They will also engrave the first medallion. The Committee will continue to raise money to engrave the other five medallions by June 11th. The goal is to be ready for a ribbon cutting and celebration at the Veterans Memorial by November 11, 2022. It was noted the sign will be fabricated by Nesper Sign for not to exceed \$5,196.00 and the six monuments will be done by Country Landscapes for not to exceed \$78,338.32. After the resolution was read, Councilperson Laurie Goodrich stated this is wonderful and asked Proud to explain how people can donate to the Veterans Memorial. Proud explained you can go to www.coralvilleveteransmemorial.org and print off a form for what type of donation you wish to make and there is an article with more information in the *Coralville Connection* that went out this week. The Committee needs to raise just under \$80,000.00 to complete the Veterans Memorial project. Foster liked that each monument represents a different branch of the military. Proud added this project has been in the works since Jim Fausett was Mayor. Fausett was a big supporter of this project.

RESOLUTION NO. 2022-19

Resolution approving a Project Agreement with the Veterans Memorial in Coralville Committee for the City to conduct project management for the fabrication and installation of a new sign for the Veterans Memorial, was introduced by Huynh, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

RESOLUTION NO. 2022-20

Resolution approving a Project Agreement with the Veterans Memorial in Coralville Committee for the City to conduct project management for the fabrication and installation of six monuments for the Veterans Memorial, was introduced by Dodds, seconded by Huynh. A roll call vote was taken. Resolution declared adopted.

UPDATED TITLE VI DOCUMENTS

RESOLUTION NO. 2022-21

Resolution approving the submittal of an updated Standard Title VI/Non-Discrimination Assurances with the United States Department of Transportation and Title VI Non-Discrimination Agreement with the Iowa Department of Transportation in order to receive federal financial assistance via the Federal Highway Administration, was introduced by Goodrich, seconded by Knudson. A roll call vote was taken. Resolution declared adopted.

MOTION BY DODDS TO APPROVE CONSENT CALENDAR items a-s inclusive:

- a) Approve minutes for the January 25, 2022 Coralville City Council Regular Meeting.
- b) Approve **new** 5-Day Special Class C Liquor License for **Shelter House of Iowa**. Eff. 03/24-28/2022. (This is for a Book Sale fund raising event.)
- c) Approve Class C Liquor License with Outdoor Service and Sunday Sales for the **Vine**
- d) **Tavern & Eatery**. Eff. 3/1.

- e) Approve Class C Liquor License with Sunday Sales for **Longhorn Steakhouse #5483**: Eff. 3/1.
- f) Approve payment to **Country Stonemasons a Division of Country Landscapes, Inc.** for the deposit for the purchase of six slabs of granite and fabrication of one medallion monument with storage on site at Country Landscapes (#0215370): \$19,584.58.
- g) Approve payment to **Electric Pump** for a Wastewater Treatment Plant Pump repairs (#0894828-IN): \$17,659.61.
- h) Approve payment to **AAA Mechanical Contractors, Inc.** for repairing the snow loop at the Town Center Parking Ramp (#11203311): \$10,499.53.
- i) Approve payment to **HR Green, Inc.** for:
 - i) Misc. Engineering & Stormwater Design Review (#150016) \$1,079.25
 - ii) 1st Avenue Improvements – 6th St. to 9th St. Design (#150021) \$50,000.00
 - iii) Floodwall Review (#149969) \$6,743.25
- j) Approve payment to **EOR, Inc.** for:
 - 5th Avenue Storm Sewer (#01147-0007-5) \$6,715.50
 - 4th Avenue Place Concept Grading Plan (#01147-0009-1) \$3,604.50
 - Bridgeview Bioretention Design Review (#01147-0011-1) \$186.00
- k) Approve payment to **Veenstra & Kimm, Inc.** for:
 - i) Water Plant Filter Media Replacement (#1) \$641.00
 - ii) Well No. 15 Improvements – Design Services (#1) \$5,455.56
 - iii) WWTP Biosolids Transfer Pump Replacement (#7) \$2,347.00
- l) Approve payment to **Maxwell Construction** for IRL Lower Access Road Maintenance (#MISC): \$1,426.00.
- m) Approve payment to **Johnson County Soil & Water Conservation District** for 2022 Matching Fund for Clear Creek IPC Grant – Clear Creek Watershed Coordinator contribution year 1 of 4 (#2022-IPC-001): \$22,935.75.
- n) Approve payment to **Shive-Hattery, Inc.** for 5th Street Improvements – 12th Ave to 20th Ave (#1219270-2): \$26,155.66.
- o) Approve payment to **Shoemaker & Haaland** for Clear Creek Trail Connection: Trailhead to Highway 6 (#021290.00-3): \$2,745.00.
- p) Approve payment to **Stevens Erosion Control** for 4th Avenue Place Demolition – Erosion Control (#1119): \$1,674.00.
- q) Approve Pay Estimate #10 to **Peterson Contractors, Inc.** for the Iowa River Trail: \$2,337.00.
- r) Ratify attendance of Jon Hart to Backflow Class at Newton, Iowa from January 24, 2022 to January 28, 2022: \$1,345.42.
- s) Approve Bill List for February 8, 2022.

Seconded by Huynh. A roll call vote was taken. Motion carried.

City Administrator Kelly Hayworth encouraged everyone to attend Winterfest at the Hyatt Regency Hotel & Conference Center in the Iowa River Landing on Sunday, February 13th from 1:00 PM to 4:00PM. There will be a lot of different activities and open houses at the Antique Car Museum, Johnson County Historical Society Museum and the model railroad group with free admission.

Mayor Meghann Foster reported Councilperson Mitch Gross is absent because West High student Charlie Bates passed away this weekend. Bates is also the son of Marketing & Patron Services Supervisor Nancy Mayfield at the Coralville Center for the Performing Arts. Foster offered her condolences to the family and West High community. Foster noted February is Black History Month and there are a lot of events happening in Johnson County. A calendar of all those events can be found on the *Little Village Magazine's* website. Foster announced the Domestic Violence Intervention Program's (DVIP) 25th Annual Souper Bowl Fundraiser is February 24th at Big Grove Brewery in Iowa City and ticket sales end February 10th. Due to COVID they will provide drive thru, carryout and delivery options. This is a great way to show your support of victim survivors of intimate partner violence, human trafficking, assault and stalking in our community. The ticket link is on www.dvip.org.

City Attorney Don Diehl appreciated today's weather. City Attorney Kevin Olson looked up the fines for shooting a turkey vulture and found they go up to \$15,000.00. You need a special permit from the Fish and Wildlife Department to shoot them.

Councilperson Laurie Goodrich reported the Friends of the Coralville Library Book Sale organized by Deb Gill raised \$3,113.50 in donations. Goodrich forwarded Gill's thank you to all the volunteers for making the book sale a success. Goodrich added the Boy Scouts also helped with the book sale.

Councilperson Jill Dodds had nothing to report.

Councilperson Hai Huynh noted the loss of West High student and Young Footliters member Charlie Bates has been very hard and her family knew him very well and he was a very good friend of her son. Huynh stated her heart goes out to Bates' family and friends and he was a great kid whose life has been cut too short. Huynh announced Charlie Bates' Celebration of Life is Thursday, February 10th starting at 5:00 PM with the service at 6:00 PM at St. Thomas Moore. Huynh announced the Library Foundation Board is taking applications for two Board Members and the terms are 3-years. Huynh reported Managing Director Evan Hilsabeck and the Coralville Convention & Visitors Bureau have done a great job producing a Commission Packet which will be shared with the Council, City staff and the public soon.

Councilperson Mike Knudson expressed his sympathies to Huynh and Charlie Bates' family. Knudson announced COVID patients at UIHC are down to 52 which is a good trend he hopes continues. Knudson enjoyed biking on the City's trails this weekend and he appreciated Parks & Recreation Director Sherri Proud and the Parks Department on getting the trails cleared. Knudson reported he learned about the Sustainability Working Group of Johnson County at the Joint Meeting and followed up with the City's current representative Stormwater Coordinator Amy Foster who thinks he will be a better representative. Knudson will be attending their quarterly meetings and will report back to the Council on their proceedings and arranging for them to speak to the Council about how Coralville can support sustainability. Knudson reported one thing California is doing to promote sustainability is promoting composting in order to reduce food waste in their landfills which creates methane. Composting enriches the soil so it can absorb more water and resist drought while reducing the production of methane. Knudson and his wife compost and he encouraged others to do the same.

Huynh reported there will be a vaccine clinic at the Coralville Library on February 17th from 4:00 PM to 7:00 PM. They will provide the first and second COVID-19 shots and booster shots for people ages 5 and up.

Motion by Knudson, seconded by Goodrich to adjourn at 7:41 PM. Motion carried.

Meghann Foster, Mayor

Thorsten J. Johnson, City Clerk