

Coralville Public Library Board of Trustees
January 5th, 2022

A meeting of the Coralville Public Library Board of Trustees was held
Wednesday January 5th, 2022 at 6:00 pm

Present: The following members of the Library Board were present at the library: Amanda Elkins, Pat Kenner, Shaner Magalhães, Bob Turnquist. Also present: Alison Ames Galstad (Library Director), Ellen Alexander (Assistant Library Director), Mitch Gross (City Council Representative), Hai Huynh (City Council Member appointed to be the Representative starting next month). **Present via Zoom:** X. Cretzmeyer, Deborah Hatz, Keith Jones.

Absent:

Vice-President Elkins called the meeting to order at 6:05.

The Board considered approval of the agenda. Magalhães motioned approval of the agenda, Kenner seconded. The motion passed unanimously.

The Board considered approval of the minutes of the December 1st, 2021 meeting. Hatz moved that the minutes be approved as presented, Kenner seconded. The motion passed unanimously.

The Board considered approval of the bills for December. Kenner asked about the payment to the ICPL Friends Foundation. This is in support of the Local Libraries Lit program. Ebsco is renewal of most of our magazine subscriptions. ProQuest is for databases – Ancestry and Heritage Quest, and the annual cost of the Iowa City Press Citizen on microfilm. Magalhães moved that the bills be approved as presented, Kenner seconded. The motion passed unanimously.

The Board considered a request for exception to the Library Exclusionary Zone policy. After reviewing the policy and correspondence requesting the exception, and some discussion, Magalhães moved that the request be denied. Kenner seconded. The motion passed unanimously.

The Board considered the proposed Library Budget for FY23. The Budget Committee (Magalhães, Turnquist, and Kenner) reviewed the proposal, and Kenner moved approval of it on behalf of the committee. Cretzmeyer asked about the revenues listed as fines with no fines being charged – Galstad explained that this included fees for lost and damaged items, and for fines on hotspots and laptops. Jones asked about the guidance Galstad was given from city hall. Galstad reported that departments were asked to keep budget requests flat. Galstad reported that pretty late in the budget planning, we found out that the grant that the Coralville Food Pantry applied for was awarded. Galstad would like the library to help fund this social work position, but Tony and Kelly were discouraging about the possibility of any new funds. Galstad will bring a proposal to the next board meeting about possible other funding sources. Magalhães seconded Kenner's move to approve the proposal, and it passed unanimously.

The Board considered the Annual Report for 2021 submitted to the state library, which Galstad had emailed to the Board members before the meeting. Cretzmeyer asked why the 2010 census numbers were used; Galstad explained that this information is pre-populated on the report by the state library. Magalhães moved that the report be approved; Hatz seconded. The motion passed unanimously.

The Board considered election of the 2022 officers. Magalhães moved that the following slate be approved: Elkins as president, Turnquist as vice president, and Hatz as secretary. Kenner seconded. The motion passed unanimously.

Cretzmeyer had nothing to report on behalf of the Friends – they have not met.

Galstad reported that the Foundation had continued to receive donations from the annual appeal, so far just under \$14,500. The Foundation Board will meet on February 9th. They are down two board members, and would like to encourage more diversity.

Galstad gave the Director's Report. Circulation is up from last year, and we are seeing an increasing number of people coming into the building. The ratio of print to e-materials checkouts remains steady. Programming remains hybrid, with storytimes live in the clerestory area, Wee Read online, and adult programs both simultaneously. In Government Funding, we received the ILL & Open Access portion of state funds – this goes into the Trust and Agency account.

We are starting to see more staff out with COVID. The test kits we are distributing from the JCPH are PCR kits, and are going quickly.

Gross said how much he has appreciated being the City Council representative to the Board, expressed his appreciation for how well the library is run and noted that he regards the Coralville Public Library as the 'jewel of the City.' He introduced Huynh, who will be the new City Council representative to the Library Board of Trustees.

The meeting adjourned at 7:10.

The next meeting will be Wednesday February 2nd, 2022.

Respectfully submitted,

Ellen Alexander
Assistant Library Director
(Subject to approval at the February 2022 meeting.)