

**Coralville City Council  
Work Session  
January 14, 2020  
City Hall**

Present: Mayor John Lundell; Council Members Laurie Goodrich, Meghann Foster, Jill Dodds, Mitch Gross, Tom Gill

Staff Present: City Administrator Kelly Hayworth, Assistant City Administrator Ellen Habel, City Attorney Kevin Olson, Director of Finance Tony Roetlin

Mayor Lundell opened the meeting at 7:10 pm.

1. 28E Agreement for Access Center: City Attorney Kevin Olson said the city attorneys and city managers of Iowa City, North Liberty, and Coralville met to review the 28E agreement for the access center, now known as Guide Link, and Eleanor Dilkes, City Attorney for Iowa City, had written revisions to the County's original draft. Olson said one area of revision was the payback period for cities if the center closes, changing from three years to ten years, pro-rated for the number of years the Center is open. Olson said the County has not responded to the changes. Olson noted the County is responsible for operations and operating costs and the agreement addresses capital costs, with Coralville providing \$500,000. Olson said he would plan to include the agreement on the January 28 City Council meeting.
2. 2021 Budget Discussion: City Administrator Kelly Hayworth said he and Finance Director Tony Roetlin will review the reserves at the next work session. Hayworth asked if there were any questions on the streets, wastewater, water, or stormwater budgets, noting everything had been included as requested with no changes in rates for those budgets. Hayworth said the remaining budgets will be reviewed at the next work session. Hayworth said rates for storm water will be reviewed in the coming year and currently staff is working on projects on Biscuit Creek in the Clear Creek Watershed.
3. City Administrator's Time: Hayworth reported on the following:
  - He, Mayor Lundell, and Streets and Solid Waste Superintendent met with the neighbor of the recycling center regarding his concerns about litter and mess. They assured him the Solid Waste staff will try to maintain the area as much as possible and discussed the need for a permanent location with limited hours and staffing.
  - Staff will meet with a consultant regarding options on Biscuit Creek on January 15, which is also part of the necessary work for moving forward with housing in the neighborhood.
  - Matt Gilmore, the new Water Superintendent, has started. Four interviews for Community Development Director occurred last week.
  - He and Councilor Foster attended the Child Care Summit regarding ways to add child care services. Councilor Foster said her committee is focused on care before and after school, especially for people who struggle to pay.

- He and Mayor Lundell will be in Wichita, Kansas, next week for the ECHL All Star event.

Councilor Goodrich said the League of Cities would like feedback on whether job applications should request information about felony charges.

Councilor Foster reported on the search for a new location by the Coralville Community Food Pantry.

Adjourned at 8:00 pm.

Notes taken by Ellen Habel, Assistant City Administrator