

**Coralville City Council  
Work Session  
November 9, 2021  
City Hall**

Present: Mayor John Lundell; Council Members Mitch Gross, Laurie Goodrich, Jill Dodds, Meghann Foster, Hai Huynh

Staff Present: City Administrator Kelly Hayworth, Deputy City Administrator Ellen Habel, Finance Director Tony Roetlin, City Attorney Kevin Olson

Others Present: John Boller, Coralville Community Food Pantry; Mike Knudson, Council Member-Elect

Mayor Lundell opened the meeting at 7:30 pm.

City Administrator Kelly Hayworth asked John Boller of the Coralville Community Food Pantry for an update regarding their building plans. Boller said their new building will be 5,000 square feet, twice the size of the existing space, and the Coralville United Methodist Church is gifting the land. Boller said the organization is currently raising funds and has a goal of \$1.2 million, with over half of that raised. He continued that Neumann Monson are the architects and Hodge Construction will build the facility, ground will be broken in 2021 and the facility will open in fall of 2022. Boller said they are requesting \$250,000 from the City of Coralville and they have a neighborhood meeting coming up; he also noted they need volunteers.

At this time Boller left the meeting.

1. Citizen's Community Policing Advisory Board Update: Deputy City Administrator Ellen Habel distributed a summary of the Board's responsibilities based on the ordinance adopted by the City Council in cooperation with the NAACP. City Attorney Kevin Olson briefly reviewed the complaint process and said the forms must be signed by the complainant and when finalized, the blank forms will be on the city web site. Olson said complaints then go to the Police Department under Code of Iowa Chapter 400 or to the Iowa Civil Rights Commission. Hayworth noted that the Iowa Civil Rights Commission is an independent body with trained investigators. Olson noted that Chapter 400 dictates the role of officers and the police department in an investigation, and any findings are personnel matters that will not be shared with the Board. Mayor Lundell noted the Board does not have the power to investigate. Council Member Foster noted that the Board can check in with the Chief with regard to the investigation; she suggested inviting the NAACP to guide development of the board. Regarding the Chief as note-taker, Hayworth said the notes are not intended to be verbatim. Habel said one of the responsibilities of the council as noted in the ordinance is to recommend training for the Board and Chapter 400 would be one potential topic. Council Member Foster agreed; Goodrich suggested sessions from the Citizen's Police Academy and CIT training. Council Member Dodds suggested a ride along can be very informative. Foster said everyone needs to come together in good faith. Hayworth

commented that a council liaison would not be helpful as the Board needs to develop their relationship with Chief Kron. Foster suggested the Board needs more structure and further review of the ordinance. Council Member Huynh suggested Olson also train the Board on meeting operations.

2. City Administrator's Time: Kelly Hayworth provided the following updates:
- The infrastructure bill has passed the U.S. House of Representatives and it appears there will be opportunities for Coralville in the areas of water and wastewater through the SRF, which will call for rebate of principal of at least 49%. Hayworth noted the CIP has millions of dollars in projects and staff is working on a map of potential projects.
  - The rollback for property taxes declined 2% and numerous appeals to property valuations are underway; others have already been approved. Hayworth said the total magnitude for the budget is not yet known.
  - The intent is to complete water, wastewater, transit, and road use fund budgets in December and start on the General Fund budgets in January.
  - The second meeting in December will be on December 21 and the meeting on December 28 will be cancelled as a result of Council Member availability.
  - Council will receive dates for consideration for goal setting.

Mayor Lundell noted the Council is late in completing their evaluation of Hayworth and he will begin that process.

Hayworth said ARPA funds will be discussed as part of the budgeting process when impacts of other revenues are known.

Habel shared the Thanksgiving card that will be send to board and commission members and volunteer firefighters on behalf of the Council.

Adjourned at 8:50 pm.

Notes taken by Ellen Habel, Deputy City Administrator